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UNITED STATES DEPARTMENT OF AGRICULTURE
FOREIGN AGRICULTURAL SERVICE
WASHINGTON 25, D. C.

FAS FIELD INSTRUCTION NO. 8
April 11, 1956

SUBJECT: Congressional Correspondence

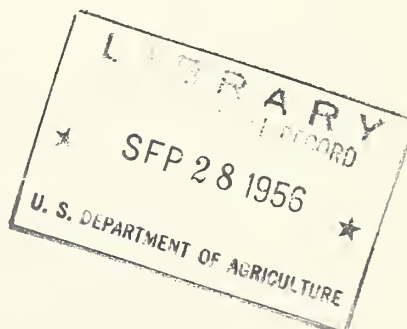
PURPOSE: To establish procedure for handling correspondence with
Members of Congress.

Question has been raised from several posts as to the proper procedure in responding to requests of Members of Congress for information from Attache posts. It is not the desire to limit such correspondence nor to interfere in any way with providing any information which may be helpful to Members of Congress. It is important that such correspondence be channeled through the FAS so that we may be currently informed concerning the subjects which are covered in such correspondence.

Therefore, it is requested that the original and two copies of all letters to Members of Congress be sent to the FAS for forwarding.

The same procedure may be followed with respect to any other correspondence regarding which the Attache believes we should be informed. In the case of routine business correspondence with the States, it will only be necessary to provide FAS with a copy.

Distribution: List A



List for Preliminary Staff Agenda:

Messrs. Garnett	5083	
Whipple	5083	
Burmeister	5070	
Tetro	5067	
Fraser	5080	
Minor	5089	
Roberts	5080	
Quintus	5943	
Ioanes	5075	
Motz	5089	
Stugard	5070	
Tichenor	5067	
Sherman	5536	
Babcock	5932	
Rubel	5547	
Bell	6071	
Drisko	5923	
Owen	5529	
Eskildsen	5605	
DeFelice	4070	
W. Anderson	4503	
Norris	4548	
Hearne	C-25	Escanaba Bldg.
Olson	5554	
Morrow	6070	
Beasley	6606	

